

Presentation Guidelines

Oral Presentation

1. Presentation Time

Plenary Lecture	45 min (Presentation: 40 min + Q&A: 5 min)
Keynote Lecture	30 min (Presentation: 25 min + Q&A: 5 min)
Oral Presentation	15 min (Presentation: 12 min + Q&A: 3 min)

2. Audio-Visual Equipment

The following equipment is ready at each session room:

- * LCD projector
- * PC (laptop computer, Windows 10 Professional) with Office 2013 and Adobe Acrobat
- * Projection laser pointer

3. Making Presentations

- If your presentation file is made using Windows PC, please bring the presentation on a USB flash drive or bring your own laptop.
- If your presentation file is made using Macintosh, please bring your own laptop with a VGA adapter.

Poster Presentation

1. Poster Size

The total available space for a display panel is 113 cm (width) x 162 cm (height).

2. Poster Area

Poster sessions will be held in the Robby of Toyoda Auditorium.

3. Installation and Removal

Installation: October 27th(Sat) 8:30 – 11:45

Removal: October 29th(Mon) 11:00 – 12:30

Posters that have not been removed by the end of the removal time will be discarded.